**Making it Out Development Fund**

**What it is?**

Here at Making It Out we want to help participants to develop skills and confidence in using these skills. With that in mind we have created a fund that supports you to build on your achievements with us. The fund is called the Development Fund. This may be used to help you to move on into training or work, or to further develop your work with MIO.

**Who can apply?**

The fund is open to anyone who has attended Making it Out regularly for a period of 6 months.

**What can be funded?**

This will be dictated by the needs of each individual. Examples include:

* Equipment required for your work skills (tools, books, technology, special clothes)
* Courses that would help you to develop your skills for work
* Help with travel costs to interviews or courses
* Driving lessons where driving is needed

**How much can I apply for?**

These are single payment of any value up to a maximum of £500.' The final award is at the discretion of the Trustees. You can apply at any time and we aim to give you a response within two weeks.

**How do I apply?**

All you need to do is fill in the application form below and send it to either Mark or Lucy at Making It Out. You will need to explain what you want to do and why it is useful and important to you at this time. What difference will the funding make? Send completed forms to admin@makingitout.co.uk

**What happens next?**

Your application will be considered by the Trustees of Making It Out. The Trustees may find it helpful to talk to you about your application and your plans. You will be told about the outcome by Mark or Lucy within two weeks of making your application. The money will normally be paid directly to the supplier of the product or activity that we agree to fund

If you need help filling in the form Lucy will be happy to talk you through the process.

If you are not successful in your application you may re-apply in 6 months.

**Making it Out Development Fund Application Form**

Name

Address

Contact details:

Please describe exactly what you are applying for eg Type of equipment? Name of the course/how many days/weeks?Q

Please tell us how this will benefit you in the future. Will it help develop your skills, confidence or ability to apply for work? Why is this important now? What difference will it make to your plans for the future? The Trustees of MIO may find it helpful to talk to you about this, about this.

What is the cost of the product/course?

When is this needed?

How much money are you applying for?

Signature……………………………………………………………………………………………….

Date…………………………………………………………………………………………………….

**Review by two MIO Trustees**

Name &

Signature

Date

Name &

Signature

Date

Decision including reason